

**Report for:** Pensions Committee and Board – 20 October 2020

**Title:** Pensions Administration Report

**Report authorised by:** Thomas Skeen, Assistant Director of Finance (Deputy s151 Officer)

**Lead Officer:** Janet Richards, Pensions Manager  
Email: [Janet.richards@haringey.gov.uk](mailto:Janet.richards@haringey.gov.uk), Tel: 020 8489 3824

**Ward(s) affected:** Not applicable

**Report for Key/  
Non Key Decision:** Not applicable

## **1. Describe the issue under consideration**

1.1 The report:

- Provides an update on the number of visits made to the Haringey pension fund website.
- Seeks authority to admit Lunchtime UK Ltd as a new admissions body to the pension fund.
- Provides details of employers leaving the pension fund.
- Provides an update in relation to the current Coronavirus pandemic.

## **2. Cabinet Member Introduction**

2.1 Not applicable

## **3. Recommendations**

The Pensions Committee and Board is asked:

- 3.1 To note paragraphs 6.1 to 6.8 of this report which give a breakdown of the amount of visits made to the Haringey Pension Fund website and an update regarding pension administration matters.
- 3.2 To approve the admission of Lunchtime Company Limited as a new admission body to the Pension Fund for the reasons set out in paragraph 4 of this report, subject to their securing a bond or a guarantee from a third party in line with the Local Government Pension Scheme (LGPS) regulations, to indemnify the pension fund against any future potential liabilities that could arise or paying an increased contribution rate in lieu of a bond.
- 3.3 To note the following admitted bodies will have left or will shortly be leaving the scheme as employers in the scheme. These are: Lunchtime Bounds Green, Lunchtime Devonshire Hill, Lunchtime Earlsmead, Lunchtime Welbourne School, Pabulum St John Vianney, Pabulum St Martin of Porres, Pabulum St Peter in Chains, The Octagon.

#### 4. Reason for decision

##### New Admission Body to the Fund

- 4.1 Devonshire Hill School tendered its catering service and the successful bidder was Lunchtime Company Ltd. It is proposed that Lunchtime Company Ltd with effect from 1 April 2020 be admitted to the Haringey Pension Scheme as an Admission Body in relation to the provision of the catering service for Devonshire Hill School, subject to Lunchtime UK Ltd entering into an admission agreement with the Council so that those eligible employees can remain within the Haringey Pension Fund.
- 4.2 That an admission agreement satisfactory to the Council, be entered into in respect of each of the service contracts and that the agreement is a closed agreements, as such that new members cannot be admitted.
- 4.3 Under the LGPS, if a body is an admission body as defined by the Regulations; the administering authority enter into an admission agreement with that admitted body. The admitted body's employees which have transferred over and providing the service will be eligible for membership of the Scheme if designated under the terms of the agreement. An admitted body will provide a service in connection with the exercise of a function of a Scheme employer as a result of the transfer of the service or assets by means of a contract or another arrangement.

#### 5. Alternative options considered

- 5.1 Not applicable

#### 6. Background information:

##### Website Views

- 6.1 The visits to the Haringey website [www.haringeypensionfund.co.uk](http://www.haringeypensionfund.co.uk) for the last 4 months are as follows (presented with prior year comparator figures):

Month	users	Page views
September 2020	482	1006
September 2019	503	1949
August 2020	313	667
August 2019	478	1840
July 2020	336	636
July 2019	560	2095
June 2020	299	542
June 2019	508	1998

- 6.1 From June 2020 to September 2020 the average amount of users per month to the pension website was 357 and they viewed on a total of 712 pages, nearly 2

pages for each user. The amount of users and pages viewed has decreased from the previous year.

### Coronavirus Update

- 6.2 The Coronavirus pandemic for the three months from June to August 2020 has seen a decrease in the amount of pensioner deaths compared to the average death of five in previous years. The table below illustrates the number of pensioner deaths this year and last year in the months of June to August. The deaths in this three month period is as follows:

Month	Average pensioner deaths 2015 to 2019	Pensioner deaths 2020	increase /decrease
June	20	20	Same
July	25	20	Decrease of 5
August	23	20	Decrease of 3

- 6.3 The annual benefit statements for the active and deferred members of the fund were available online on the member self-service portal before the 31 August 2020 deadline. A copy of the statement has been sent to member's home addresses with a message encouraging sign up to the member self-service portal.
- 6.4 Lunchtime Company Limited have given notice that they as admitted body will be leaving the pension fund on 30 November 2020 for the following schools, Bounds Green School, Welbourne School, Devonshire Hill School and Earlsmead School.
- 6.5 Pabulum Limited and the following schools ended their catering contracts, St John Vianney RC Primary School, St Peter in Chains and St Martin of Porres School.
- 6.6 A cessation valuation for the employers leaving the scheme will be carried out.
- 6.7 The Octagon has been insourced back to Haringey Council from 1 September 2020 and the support staff members of the former The Octagon remain in the Haringey Pension Fund.

## **7. Contribution to strategic outcomes**

Not applicable

## **8. Statutory Officers' comments (Chief Finance Officer (including procurement), Assistant Director of Corporate Governance, Equalities)**

### Chief Finance Officer

- 8.1 The CFO (S151 Officer) has been consulted on this report and there is no direct financial impact from the contents of this report.

## Assistant Director of Corporate Governance

- 8.2 The Assistant Director of Corporate Governance has been consulted on the content of this report.
- 8.3 The report seeks authority to admit the employer, Lunchtime Company Limited, as an admitted body to the Haringey Pension Fund. A person is eligible to be an active member of the Scheme in an employment if employed by an admission body and is designated, or belongs to a class of employees that is designated by the body under the terms of an admission agreement, as being eligible for membership of the Scheme.
- 8.4 Lunchtime Company Limited is a body that is providing or will provide a service or assets in connection with the exercise of a function of a Scheme employer as a result of the transfer of the service or assets by means of a contract or other arrangement. Lunchtime has entered into a service contract to provide catering services to the school mentioned in paragraph 4.1 of this report and the administering authority may enter into the Admission Agreement pursuant to Schedule 2 of The Local Government Pension Scheme Regulations 2013.

## **9. Use of Appendices**

Not applicable

## **10. Local Government (Access to Information) Act 1985**

Not applicable